



Todd Hartsfield <thartsf@gmail.com>

Third attempt Signature options.

3 messages

Todd Hartsfield <thartsf@gmail.com>

Fri, Dec 15, 2017 at 7:13 PM

To: [REDACTED] <[REDACTED]@multco.us>

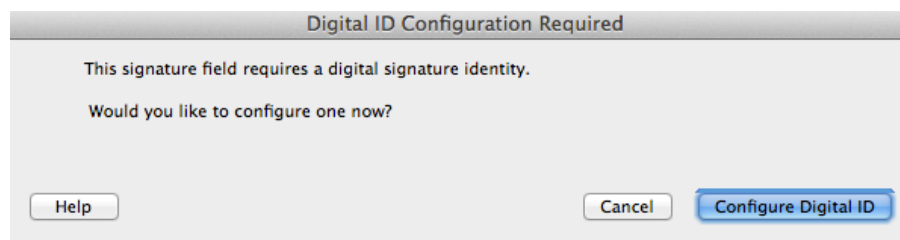
Hi [REDACTED]

There is 3 options for signatures.

1. Digital ID drawn signatures (Standard way Adobe has).
2. Stamps.
3. Manually drag and drop drawn signatures individually (from example given)

DIGITAL ID METHOD

When I use Adobe Reader DC to fill out the packet and I click on the signature field this box appears:



I did extensive research and I have discovered only digital IDs can be in a fixed location throughout the packet. For security reasons there is no option to duplicate or even 'toggle'. Every field has to be tapped by the signer.

For example if a contractor as to sign multiple areas, the first signature is the most tedious.

1. The user hits the blue button Configure Digital ID from the 1st image above.
2. Select the 3rd option where the arrow is.


Configure a Digital ID for signing ×

A Digital ID is required to create a digital signature. The most secure Digital ID are issued by trusted Certificate authorities and are based on secure devices like smart card or token. Some are based on files.

You can also create a new Digital ID, but they provide a low level of identity assurance.

Select the type of Digital ID:

- Use a Signature Creation Device**
Configure a smart card or token connected to your computer
- Use a Digital ID from a file**
Import an existing Digital ID that you have obtained as a file
- Create a new Digital ID**
Create your self-signed Digital ID



3. A digital text format 'digital signature' will generate, to get just the drawn signature, select draw from the arrow below.

Customize the Signature Appearance ×

Text Draw Image None

<your common name here>
<your distinguished name here>
2017.12.14 22:31:22 -08'00'

Click Draw

Include Text

Name Distinguished Name
 Date Adobe Acrobat Version
 Location Logo
 Reason Labels

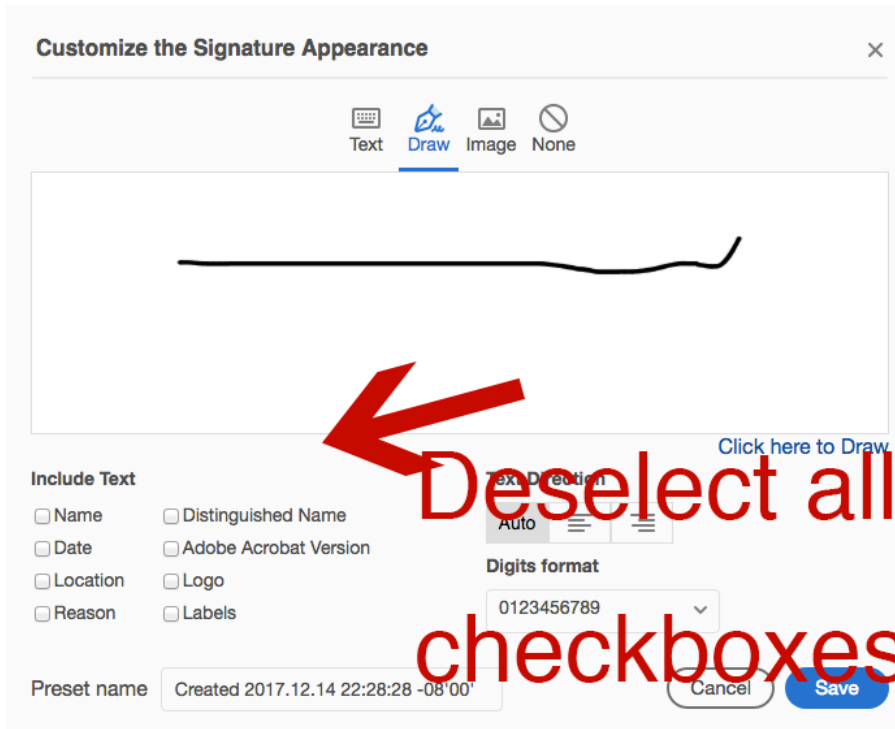
Text direction: Auto

Digits format: 0123456789

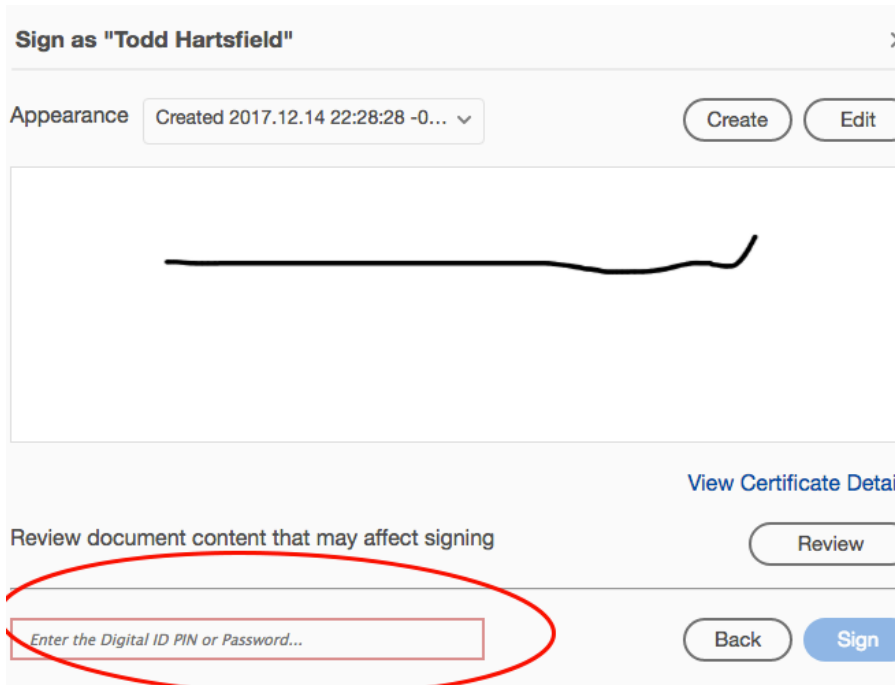
Preset name: Created 2017.12.14 22:28:28 -08'00'

Cancel Save

4. Deselect all checkboxes on the bottom-left corner to remove the digital text and have just a signature.



Add a password to quickly reuse the signature in the future. Hit save, now the digital signature is saved in the Reader, so every signature the contractor needs to do, they select the field and type their password when the digital ID was created. See below.



STAMPS METHOD

Since multiple people sign (contractors, vendors, clients, and other representatives) sign it, creating stamps in Reader is a preferred solution. One digital signature loaded into Reader at a time can make it more work than its worth.

Users can create a stamps by taking a picture of their signature- it will be faster in terms you can have more than one stamp on Reader, Digital signatures can only have one at a time.

Note:

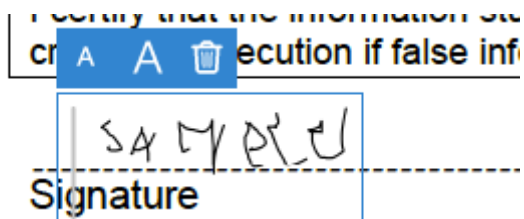


If you want to use an image as your signature:

- Sign your name in black ink on a clean, blank sheet of white paper. Sign in the middle of the paper so you don't photograph or scan the edges.
- Photograph or scan your signature. If you are taking a picture of your signature, make sure that the page is lit and that no shadows fall across the signature.
- Transfer the photo or scan to your computer. Acrobat/Reader accepts JPG, JPEG, PNG, GIF, TIFF, TIF, and BMP files. You do not need to crop the image. Acrobat/Reader imports just the signature if the photo or scan is fairly clean.

MANUAL METHOD

Another option is to do the method the county has done like in the example you sent me Thursday. Unfortunately, this option only saves one signature at a time. The signer has to manually drag each signature to the place they need to be- like the example form given to me:



Which option do you prefer to use? If the stamp option or manual method is used I should remove the digital ID field.

Hopefully the images show up for the third attempt, have a good weekend.

Thank you,

--

Todd Hartsfield | toddhartsfield.com

  <@multco.us>
 To: Todd Hartsfield <thartsf@gmail.com>

Mon, Dec 18, 2017 at 7:12 AM

Good morning Todd,

Thanks for resending the examples, I can see them in this email. I will take discuss them with the auditors and get back to you.

On Fri, Dec 15, 2017 at 7:13 PM, Todd Hartsfield <thartsf@gmail.com> wrote:



Click with Caution - Be Suspicious of Attachments, Links, and Requests for Payment or Login Information.

[Quoted text hidden]



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